



**Minutes of the Manawatu Lesbian and Gay Rights Association meeting
17th February 2008**

In attendance: Kelly M, Christopher C, Tracy O, Vanessa R, Bruno L, Matt K, Toni, Megan, Mel R, Seth, Robert S, Deidre R

Apologies: None

The minutes from the MaLGRA meeting 14/01/07 are accepted as a true and accurate record.
Carried U.

PART ONE

Mail In:

Resignation Letter from Kelly M who is stepping down as President. (More on this in General Business.

There was no other mail as the mail was unable to be checked.
This is being deferred to next meeting. (Christopher will be collecting the mail from now on)

Mail Out:

Sponsorship Thank You Letters will be re-sent to all Sponsors to ensure all receive the letter.
Accountants bill was paid.

New Memberships:

2 New General

1 was declined by committee because they were unknown by the community and committee. A letter will be sent to them advising them of this, and thanking for their interest in becoming a member. Their money will be refunded and they will be advised to apply again once they are better known in the community.

Executive Round:

Closet Space

Little progress since last meeting. They have made information packs to give to schools. This includes information about Closet Space and their business cards.

Closet Space had a meeting with the Executive Committee on the 17th January 2008 to discuss the year ahead and plans for the upcoming year.

They have booked a night for leaders to have a planning session. Toni has been approached to use the closet space packs as an example of a code of conduct. This was agreed by the Executive Committee and Closet Space.

Closet Space will start up again in March.

Manawatu Lesbian Support Group

There was a BBQ at a members house with approx. 8 people attending. All information regarding Lesbian Support and the meeting times is on the website. Also upcoming events. They are meeting this Wednesday at the Rose and Crown. Information regarding Lesbian Support needs



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to be more widely publicised within the community and all information and future events must be posted on the website.

CoffeeQ

It was a quiet start to the year on the 24th Jan 2008. They have gone to the movies and coffee. This was a successful event.

They are planning a fundraiser soon and are awaiting the support Calendars to be brought to the support groups, or the support groups to approach the working party if they need the calendars urgently.

Note: Club Q/working party has provided these Calendars to allow the support groups to book all dates for fundraisers for their group throughout the year in advance and to ensure they have the dates and times secured.

UniQ

Starting UniQ this Tuesday. The Rep has handed out pamphlets at Teachers College, and are going to get the page of the Massey student newsletter to go to Teachers College also to advise possible members their of what is happening.

They are providing an outing to the Gay Fair in Wellington soon.

Also they will be putting up posters at UCOL advising of UniQ for the students there.

Club Q

The New Fridge for Club Q has arrived and is working. The locks for this will be on before this weekend.

Bans were discussed last meeting. There are only 2 Bans still active. They are currently confidential however are permanent bans.

A new ladder has been purchased for the club.

Lighting and sound renovations have been looked into, recommendations are being organised by Toni.

New Drinks have been added to the bar, and some have been removed.

There is a fundraiser for Alex on the 23rd February 2008 to raise money for his plane ticket leaving the country to avoid deportation. Flyers are up and have been for several weeks.

Working party are still working on the business cards and service emblem for Club Q/working party.

\$250 - \$280 was raised for the aids foundation, a cheque will be written to send to them.

Rachel and Andy have been approached to do a show in Hamilton at Glamz, this will help promote Club Q and the cast of the show will be going as Q Crew Productions and will be representing Club Q. This will be happening sometime after Easter.

General Business:



Code of conduct

Examples of codes of conduct have been brought to committee by Megan. These could be used as templates for the support groups to use. Matt has taken these to look after.

There have been no memorandums of understanding created by the support groups as yet.

MaLGRA Answer Phone

There needs to be a volunteer to check the MaLGRA answer phone messages. MaLGRA can get up to 3 a week, they are usually regarding the support groups. There is no fee for the volunteer to check this. Nessa will take this over. Mel will contact Telecom regarding this and give them Nessa's number to transfer the messages.

Resignations on Committee

Tracy O has resigned as the committee's secretary, effective immediately. The committee will need to organise a new Secretary. Kelly suggested that the committee members ask around regarding a new secretary.

Kelly M has resigned as the President of MaLGRA. Kelly is moving out of the country and can no longer perform her duties as the President. A heartfelt letter has been given to committee advising of her resignation. The entire committee and community thank Kelly greatly for her many years service to the community/ Club Q and MaLGRA, and her outstanding leadership as the President for the past few years. She will be missed greatly.

Christopher C (vice president) will be stepping up as President until the next AGM in July. He will perform without a vice president until this time.

Kelly leaves 27th February 2008 for Australia.

The support keys need to be in a new house, Nessa's (Vanessa R) house has been suggested.

Support Group Keys

The support group suggested that the support groups have their own sets of keys. This was not accepted by committee as it is a security risk, and until a memorandum of understanding between the committee and the support groups has been established the security risk of keys "going missing" is to high.

Matt K will approach a source he knows that is good at creating MoU's to guide them.

Tracey K (Club Q treasurer) has the Club Q memorandum of understanding.

Vanessa R (Nessa) is the New Club Q rep on committee. Kelly M has handed the support keys to Nessa to take over custodianship.

AGM

Needs to start earlier this year, perhaps around July. Proxy forms must be sent out early, a month in advance. Also Club Q's records must be up to date. The Club Q treasurer needs to have the accounts up to date by the end of June at the latest to be collated with MaLGRA's accounts. Also any profit made by Club Q should be minimal in the accounts.

Rob suggested that there are free online software that can organise accounts, however Club Q already have purchase MYOB and are using this currently.

Ness (working party rep) will advise working party that Club Q accounts must be started early May.



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Sponsorship Thankyou Letters

Sponsorship "thank you" letters have not reached all sponsors. Tracy O will follow this up and ensure that all sponsors receive the letter, and apologise for the lateness of it. During the 30th and after it was unclear regarding sponsorship and where it was received from. There was no clear list, nor information regarding this. Tracy apologises to anyone who was missed. This letter will be sent by the end of the week.

Newsletter

Christopher C will continue on with the Newsletter, groups that have not provided their submissions to the newsletter will need to do so asap or Christopher will write information about the groups for them. Christopher will email the groups.

30th Photos

All photos from the 30th need to be returned to owners.

Also these photos will be passed on electronically to Bruno to put on the website soon.

Website

The website needs to be updated stating that Christopher C is the new President of MaLGRA.

Sunday meetings were suggested for Committee, this seemed to be accepted with 6.30 starting.

PART TWO

Part two of the committee minutes deal with confidential information and, as such, is not available for viewing in the publicly released minutes.

- ENDS – 7:35pm

Next Meeting: Sunday 16th March 2008 – 6:30pm